

Mount Seena English School - Pathiripala

Roles and Responsibilities of PTA Office Bearers

1. Academics & Innovations (Mrs. Rahna & Mrs. Suguna)

- Academic Support: Provide support to students in academic matters.
- Innovation Promotion: Encourage and promote innovative ideas and projects.
- Curriculum Feedback: Collect feedback from parents and students on curriculum effectiveness.
- Academic Events: Organize academic events, such as seminars and workshops.

2. Programmes (Mr. Mujeeb, Mrs. Keshini & Mrs. Resiya)

- Event Planning: Plan and organize events, such as cultural programs and festivals.
- Program Coordination: Coordinate with teachers and staff to ensure smooth execution of programs.
- Community Engagement: Engage with the community to promote school programs.
- Event Evaluation: Evaluate the success of events and programs.

3. Discipline (Mr. Mujeeb, Mrs. Rasiya & Mrs. Sumayya)

- Discipline Promotion: Promote discipline and good behavior among students.
- Incident Reporting: Report incidents of indiscipline to the school administration.
- Student Support: Provide support to students who require disciplinary guidance.
- Parent Communication: Communicate with parents regarding disciplinary matters.

4. Moral Studies (Mrs. Thanooja & Mr. Jaffer)

- Moral Education: Promote moral education and values among students.
- Character Building: Organize activities that promote character building and personal growth.
- Community Service: Encourage community service and volunteer work among students.
- Value-Based Programs: Develop and implement value-based programs for students.

These roles and responsibilities are designed to ensure that the PTA office bearers work together to support the school's mission and vision.